

Luddesdown Parish Council

Email: clerk@luddesdown-pc.gov.uk Website: www.luddesdown-pc.gov.uk



To all Members of Luddesdown Parish Council

You are hereby summoned to attend a meeting of the **Full Council** of **Luddesdown Parish Council** on **Monday 15th January 2024** at **7:30pm** to be held at **Luddesdown Village Hall, DA13 0XE**. Papers have been circulated for items marked with (*)

Yours faithfully

Shaun Fishenden

Shaun Fishenden PSLCC
Clerk and Responsible Financial Officer
Date of Issue: Tuesday 9th January 2024

AGENDA

1. **Apologies for Absence:** To receive and accept apologies
2. **Declarations of Members' Interests:** To receive declarations of pecuniary and non-pecuniary interests for this meeting
3. **To approve minutes of the previous Full Council meetings:** 04.09.23 and 20.11.23 (*)
4. **Public Session & External Reports**
 - 4.1 **Public Session**
 - 4.2 **Borough Councillors and County Councillor**
 - 4.3 **Police and Community Warden**
5. **Clerk's Report:** To receive a report of items for information from the Clerk
6. **Council Finance**
 - 6.1 **Schedule of Payments:** To approve the schedule of payments up to 08.01.24, in accordance with Financial Regulation 5.2 (*) (to follow)
 - 6.2 **Receipts & Payments Report:** To note the receipts and payments report up to 08.01.24 (*) (to follow)
 - 6.3 **Bank Statement:** To receive the bank statement as of 08.01.24 (*) (to follow)
7. **Meeting Schedule:** To agree the calendar of meetings for the 2024-2025 municipal year (*)
8. **Items for Information:** To receive reports from all councillors for noting only

CLOSED SESSION

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that due to the confidential nature of the next item, the public and press are asked to leave the meeting.

9. Parish Clerk

9.1 Clerk's Resignation: To note the resignation of the current postholder

9.2 Recruitment: To agree the recruitment process for a new Clerk