

**LUDESDOWN PARISH COUNCIL****MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON MONDAY 19 MAY 2014 AT THE VILLAGE HALL, LUDESDOWN AT 7.30 pm**

**PRESENT:** Cllr Chris Mileson Chairman  
 Cllr Paul Gillard  
 Cllr Mrs Mandie Jones  
 Cllr Mrs Sally Stanier

Mrs Roxana Brammer Clerk

In attendance Cllr Alex Moore Gravesham Borough Council From item 15  
 2 members of the public

**Item** *Action point*  
*Minute number 2014/15/*

**1 ELECTION OF CHAIRMAN**

1 It was proposed by Cllr Mrs Stanier, seconded by Cllr Gillard and agreed Cllr Mileson be Chairman for the year.

**2 CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE**

2 Cllr Mileson signed his declaration of acceptance of office before the Proper Officer of the Council

**3 ELECTION OF VICE-CHAIRMAN**

3 It was proposed by Cllr Mileson, seconded by Cllr Gillard and agreed Cllr Mrs Jones be Vice-chairman for the year.

**4 VICE-CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE**

4 Cllr Mrs Jones signed her declaration of acceptance of office before the Proper Officer of the Council.

**5 APOLOGIES**

5 An apology for absence due to illness was received from Cllr Nick Rogers, which was accepted by the Council. An apology for absence was received from Cllr Bryan Sweetland, Kent County Council. An apology for late arrival was received from Cllr Alex Moore, Gravesham Borough Council.

**6 DECLARATIONS OF INTEREST**

6 None.

**7 APPOINTMENT OF REPRESENTATIVES**

**7 a Environmental**

Cllr Gillard  
Cllr Mrs Stanier

**8 b Public Rights of Way**

Cllr Mrs Stanier

**9 c Recreation Ground**

Cllr Mrs Stanier

**10 d GBC Transport Panel**

Cllr Mileson

**11 e KALC Gravesham Area Committee**

Cllr Gillard  
Cllr Rogers

**12 f NHS**

Cllr Mrs Jones

**8 MINUTES OF THE MEETING HELD ON 20 JANUARY 2014**

13 It was proposed by Cllr Mileson, seconded by Cllr Gillard and agreed that the minutes of the meeting held on 20<sup>th</sup> January 2014 be signed as a true record.

**9 MATTERS ARISING**

14 No matters were raised.

The Chairman suspended the meeting for the public session.

**PUBLIC SESSION**

Mr Marshall complained about the state of Henley Street and Gold Street, with potholes and unkempt verges. A road sweeper was never seen. He was advised these were highway matters and that he should contact the County Councillor. He asked if there was any news of the improved rural broadband. He informed the meeting that Luddstock would be held on 28<sup>th</sup> June.

The Chairman thanked the members of the public and reconvened the meeting.

**10 PLANNING**

**15 a Applications**

None. The response to the out of time application was ratified.

16 **b Decisions**

The decision as listed on Appendix A was noted

**c Appeals and Other Matters**

- 17 **i APP/H2265/A/13/2199486: TM/13/00017/REF:** Dode Church, Wrangling Lane, Great Buckland: Appeal against refusal to be heard by written representation

Appeal dismissed

- 18 **ii APP/H2265/C/13/2199492: TM/13/00018/ENFNOT:** Dode Church, Wrangling Lane, Great Buckland: Appeal against enforcement notice to be heard by written representation

Appeal dismissed

- 19 **iii Neighbourhood Plan Workshop**

Cllrs Mileson, Mrs Stanier and the Clerk would attend the Neighbourhood Plan Workshop arranged by Adam Holloway MP.

**11 FINANCE**

- 20 **a Bank Balances**

The bank balances as listed on Appendix B were noted.

- 21 **b Cheques Signed Since the Last Meeting**

The cheques signed since the last meeting as listed on appendix B were ratified.

- 22 **c Insurance**

Quotations had been received from Zurich Municipal and Aon. After comparison and discussion, it was proposed by Cllr Mrs Stanier, seconded by Cllr Mileson and agreed the quotation from Aon be accepted and the premium of £165.91 be paid (cheque 494).

**d Subscriptions**

It was proposed by Cllr Mrs Jones, seconded by Cllr Mileson and agreed to renew the following subscriptions:

- 23 **i** Kent Association of Local Councils - £99.74 + VAT (cheque 492)  
 24 **ii** Action with Communities in Rural Kent - £35 (cheque 493)

- 25 **e Accounts for Payment**

It was proposed by Cllr Mrs Jones, seconded by Cllr Gillard and agreed the accounts for payment (cheques 488 – 492) as listed in Appendix B be approved.

26 f **Accounts 2013/14**

It was proposed by Cllr Gillard, seconded by Cllr Mrs Jones and agreed the accounts for the year to 31 March 2014 be adopted.

27 g **Internal Auditor's Report**

The internal auditor's report was received. It was noted there were no points of concern.

28 h **Audit Annual Return Statement of Accounts**

It was proposed by Cllr Mrs Stanier, seconded by Cllr Mrs Jones and agreed the annual statement of accounts for the year to 31 March 2014 be signed by the Chairman and Responsible Financial Officer.

29 i **Audit Annual Return Governance Statement**

The governance questions were read and agreed by members. It was then proposed by Cllr Mrs Jones, seconded by Cllr Gillard and agreed the statement for the year to 31 March 2014 be signed by the Chairman and Clerk.

30 j **Chairman's Allowance**

It was proposed by Cllr Mrs Jones, seconded by Cllr Gillard and agreed the Chairman's allowance for the year be £60.

9 **GRANT APPLICATIONS**30 a **Luddesdown Rights of Way Group**

It was proposed by Cllr Mrs Stanier, seconded by Cllr Mileson and agreed a grant of £50 be made to the Luddesdown Rights of Way Group. The grant made under S 19 of the Miscellaneous Provisions Act 1976 (cheque 495).

31 b **Luddesdown PCC**

It was proposed by Cllr Gillard, seconded by Cllr Mileson and agreed a grant of £60 be made to the Parochial Church Council. The grant made under S 137 of the LGA 1972 (cheque 496).

32 c **Luddesdown PCC**

It was proposed by Cllr Gillard, seconded by Cllr Mrs Stanier and agreed a grant of £1200 be made to the Parochial Church Council for cutting the churchyard. The grant made under S 215 of the LGA 1972 (cheque 497).

33 d **Luddesdown Village Hall**

It was proposed by Cllr Mrs Stanier, seconded by Cllr Mrs Jones and agreed a grant of £300 be made to Luddesdown Village Hall. The grant made under S 19 of the Miscellaneous Provisions Act 1976 (cheque 498).

**13 RECREATION GROUND**

34 Cllr Mrs Stanier reported that the ground was untidy. It had been cut only twice by the Borough Council and there was long grass round the telegraph poles and under the swings. There had been less use by Cobham Colts over the winter, due to the weather.

**14 HIGHWAYS & TRANSPORT****35 a Public Rights of Way**

Cllr Mrs Stanier reported that Peter Adams was clearing round the stiles. The AGM of the Rights of Way Group would be held on 22<sup>nd</sup> June. Pat Wilson had died recently.

**36 b GBC Transport Panel**

Nothing to report.

**15 GBC MEETING OF PARISH CHAIRMEN**

37 Cllr Mrs Jones had attended the meeting at the end of January. Wheelie bins had been discussed. It had been reported there were joyriders in Vigo. Kevin Burbidge had spoken about the Lower Thames Crossing and the issue of the estuary airport had also been raised. Cllr Mileson had attended a subsequent meeting. There had been a reminder about high hedges – if there was a problem with a hedge, it could not be more than 2m high. The next meeting was on the following Friday and he would ask for broadband to be placed on the agenda.

As Cllr Moore had arrived, the Chairman suspended the meeting for the Borough Councillor's report.

**BOROUGH COUNCILLOR'S REPORT**

Cllr Moore reported the new recycling scheme would start in June. Residents who did not want wheelie bins did not have to have them. He reported on the Core Strategy, which was still with the Inspector. The Chief Planning Officer would be attending the next meeting of Cobham Parish Council and Luddesdown Parish Council was invited to attend. The land west of Wrotham Road was in the strategy and had been increased from 4,500 to 6,000 homes. A review of the green belt boundary was in progress. Cllr Moore was advised of the state of the Recreation Ground and he said he would contact Nick Brown about it.

The Chairman thanked Cllr Moore and reconvened the meeting.

**16 KALC GRAVESHAM AREA COMMITTEE**

38 Nothing to report.

**17 MEETINGS REPORTS****39 a Darenth Valley Trust**

Cllr Mrs Jones had attended a meeting and said it was one of the most positive meetings she had attended. Mr Winston Martin, who was an inspirational surgeon, had been appointed on a 3 year contract to improve A & E triage and minor injuries section. The other main issue was to improve communications so that staff talked to

each other and to GPs. There was still a problem with social services, but this was improving. Cllr Mrs Stanier commented that the hospital needed to do something about car parking.

**18 POLICE MATTERS**

40 Nothing to report.

**19 CONSULTATION**

41 No documents received.

**20 CORRESPONDENCE**

42 None.

**21 REPORTS AND CIRCULARS**

43 The reports and circulars as listed on the agenda were received.

**21 ANY OTHER BUSINESS**

44 No matters were raised.

The Chairman thanked councillors and members of the public for attending and closed the meeting at 9.45pm

Signed .....Chairman

On the .....day of .....2014