

Luddesdown Parish Council

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C05/18/1-22

TO THE MEMBERS OF THE COUNCIL

NOTICE is hereby given that the Annual Parish Council Meeting will be held in Luddesdown Village Hall on Monday 21 May 2018 at 7.30 pm, which meeting Members are hereby summoned to attend.

AGENDA

- 1 Election of Chairman
- 2 To receive the Chairman's Declaration of Acceptance of Office or, if the Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council
- 3 Election of Vice-chairman
- 4 To receive the Vice-chairman's Declaration of Acceptance of Office or, if the Vice-chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council
- 5 Apologies for absence
- 6 Declarations of Interest
- 7 To appoint representatives – current incumbents in brackets
 - a Environmental (Cllrs Mileson and Mrs Stanier)
 - b Public Rights of Way (Cllr Clark)
 - c Recreation Ground (Cllr Mrs Stanier)
 - d GBC Transport Panel (Cllr Mileson)
 - e KALC Gravesham Area Committee (2) (Cllrs Mrs Moorhouse and Clark)
 - f Kent Wildlife Trust Cutteridge Road Nature Reserve Warden (Cllr Mrs Stanier)
- 8 Minutes of the Meeting held on 19 March 2018- attached
- 9 Matters arising from the Minutes not otherwise on the Agenda
 - Suspension of meeting for County and Borough Councillors' Reports
- 10 Planning - Appendix A
 - a Applications
 - b Decisions
 - c Appeals and Other Matters
- 11 Finance – Appendix B
 - a Bank balances
 - b Cheques signed since last meeting
 - c Insurance renewal - £167.44
 - d Subscriptions
 - i. KALC £121.48
 - ii. Action with Communities in Rural Kent £50
 - e Accounts for payment
 - f To approve and sign the accounts 2017/18

- g Internal auditor's report
 - h To approve and sign the Audit Annual Return Governance Statement 2017/18
 - l To approve the Bank Reconciliation for 31st March 2018
 - j To approve and sign the Audit Annual Return Statement of Accounts 2017/18
 - k To sign the certificate of exemption
 - l Chairman's allowance (budget £150)
- 12 Grant Applications
- a Luddesdown Rights of Way Group
 - b Luddesdown PCC
 - c Luddesdown PCC for churchyard
 - d Luddesdown Village Hall
 - e Citizens Advice in North and West Kent
- 13 General Data Protection Regulations
- 14 Recreation Ground SS
- 15 Highways & Transport
- a Public Rights of Way NC
 - b GBC Transport Panel CM
 - c Lower Thames Crossing CM/NC
 - d Flytipping MN
 - e Other Highways or Transport Matters
- 16 GBC Meeting of Parish Chairmen CM
- 17 KALC/Gravesham Area Committee AM
- 18 Reports on Meetings attended by Councillors and Clerk not otherwise on the Agenda
- 19 Consultation
- 20 Correspondence
- 21 Reports and Circulars
- a Countryside Voice
 - b Kent Voice
- 22 Any other urgent business at the Chairman's discretion
- No motions may be proposed nor decisions taken under this item

Suspension of Meeting for Public Session

Roxana Brammer
Parish Clerk

14 May 2018