

Luddesdown Parish Council

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C05/13/1-18

TO THE MEMBERS OF THE COUNCIL

NOTICE is hereby given that the Annual Parish Council Meeting will be held in Luddesdown Village Hall on Monday 20 May 2013 at 7.30 pm, which meeting Members are hereby summoned to attend.

AGENDA

- 1 Election of Chairman
- 2 To receive the Chairman's Declaration of Acceptance of Office or, if the Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council
- 3 Election of Vice-Chairman
- 4 To receive the Vice-Chairman's Declaration of Acceptance of Office or, if the Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council

Suspension of Meeting for Public Session

- 5 Apologies for absence
- 6 Declarations of Interest
- 7 To appoint representatives:
 - a Environmental
 - b Public Rights of Way
 - c Recreation Ground
 - d GBC Transport Panel
 - e KALC Gravesham Area Committee (2)
 - f NHS
- 8 Minutes of the Meeting held on 14 January 2013- attached
- 9 Matters arising from the Minutes not otherwise on the Agenda

Suspension of meeting for County and Borough Councillors' Reports

- 10 Planning - Appendix A
 - a Applications
 - b Decisions
 - c Appeals and Other Matters
- 11 Finance – Appendix B
 - a Bank mandate
 - b Cheques signed since last meeting
 - c Insurance renewal – Aon £376, Zurich £234.14
 - d Subscriptions
 - i. KALC £99.74
 - ii. CPRE £36
 - iii. Action with Communities in Rural Kent £35
 - e Accounts for payment
 - f To approve the accounts 2012/13

- g Internal auditor's report
 - h To approve and sign the Audit Annual Return Statement of Accounts 2012/13
 - i To approve and sign the Audit Annual Return Governance Statement 2012/13
- 12 Grant Applications
- a Luddesdown Rights of Way Group
 - b Luddesdown PCC
 - c Luddesdown PCC for grass cutting
 - d Luddesdown Village Hall
- 13 Website
- 14 Dates of meetings 2013/14 – suggested dates (all 3rd Monday in month):
- 15 July
 - 16 September
 - 21 October (Budget meeting)
 - 18 November
 - 20 January 2014
 - 17 March (Assembly)
 - 19 May (Annual Parish Council Meeting)
- 15 Consultation
- 16 Correspondence
- a Kent Fire & Rescue Service - Water Hydrants
 - b Invitation from Meopham Parish Council
- 17 Reports and Circulars
- a Clerks & Councils Direct
- 18 Any other urgent business at the Chairman's discretion
- No motions may be proposed nor decisions taken under this item

Roxana Brammer
Parish Clerk

15 May 2013