



- b. Decision None at time of Agenda
- c. Appeals None at time of Agenda
- d. Enforcements None at time of Agenda
- e. The Council discussed the Scheme of Delegation to the Clerk for planning under s101 of the Local Government Act 1972, following advice from KALC. It was RESOLVED that the scheme be accepted, subject to the following amendments;
- as applications are received, all councillors will be notified by the Clerk via WhatsApp.
  - Should an individual councillor call for or there are two councillors with differing opinions, a Zoom meeting will be convened to discuss the application.
  - Otherwise, the councillors' comments will be sought via email and collated by the Clerk, all Councillors to respond even if no comment.
  - The controversial/non-controversial determination will be removed from the scheme.
- f. It was PROPOSED by Cllr Newnes that previous comments on planning applications made by the Council via email between March 2020 and July 2021 were accurate and would now be ratified using the new Scheme of Delegation. SECONDED: Cllr Mileson and AGREED.

#### **246/05/21 Kentish Wine Vault**

It was RESOLVED that the Parish Council wishes to host a public meeting with the site developer for parish residents to hear about the proposal and ask questions.

Cllr Moorhouse will liaise with Richard Parry about the proposed date of the 13<sup>th</sup> September 2021 and the Village Hall will be booked accordingly.

#### **247/05/21 Finance**

- a. The current financial position and accompanying bank statements were NOTED.

It was NOTED that two grant payments had been made under S137 of the Local Government Act 1972; **£75** to Luddesdown and District Public Rights of Way Group and **£75** to Luddesdown Parochial Church Council.

There was discussion regarding the Council paying per use for the Village Hall rather than on an annual basis. It was AGREED that we would continue to pay-per-use until further notice due to the uncertainty caused by Covid-19.

Cllr Clark highlighted a minor error with the published council budget on the website, the Clerk agreed to investigate and rectify this.

- b. It was NOTED no grant applications had been received at the time of the agenda.

It was AGREED Cllr Moorhouse and the Clerk would write to existing grant receivers to ask for a copy of their accounts, what they have spent their 2021

grant on and whether they intend to ask for a grant from the Council in the 2022-23 financial year.

- c. Cllr Newnes PROPOSED the Council does not renew it's membership with Rural Services Network following the completion of the trial period in September 2021. SECONDED: Cllr Mileson and AGREED.
- d. Cllr Clark PROPOSED the Council transfers it's current account from Barclays to Unity Trust Bank, the account has a charge of £6 per month. SECONDED: Cllr Rossouw and AGREED.

The Clerk to investigate with Cambridge Building Society whether they have any longer-term savings account that might offer a higher interest rate.

***Pursuant to Standing Order 10a (vi) the Chairman resolved to move item 10 forward to enable Cllr T Rice to give information on the subject matter.***

#### **248/05/21 Gravesham Electoral Review**

The ongoing electoral review for the boundaries of Gravesham Borough Council wards was discussed. The current 'Shorne, Cobham and Luddesdown' ward has an over-representation of Councillors.

Cllr Clark reported he would be attending a joint meeting with the Gravesham parishes and the Review Officer on the 21<sup>st</sup> July at 2pm via Zoom.

The Council RESOLVED to make representations to the review about where those residing in the parish travel to; for shopping, recreational activities, churches and healthcare. This may provide evidence of a ward that Luddesdown may have a common interest with and could be suitably incorporated into.

#### **249/05/21 Council Policies**

It was PROPOSED by Cllr Moorhouse that both the updated Standing Orders and Financial Regulations are adopted. SECONDED: Cllr N Clark and AGREED.

The Clerk is currently reviewing the Asset Register and will report to the next meeting, he will also consult with the previous Clerk about a risk assessment for the Council. Cllr Clark will send the Clerk a copy of the defibrillator procedure.

#### **250/05/21 Clerk and Councillor Training**

- a. It was AGREED to implement the Clerk's proposal to introduce Training Records for the Council and upon a new councillor joining, a New Councillor Induction Pack will be provided by the Clerk.

It was NOTED Cllr Rossouw and Cllr Newnes had agreed to attend the next Dynamic Councillor course offered by KALC. The Clerk to liaise with them and book with KALC.

- a. The Clerk was congratulated for achieving his ILCA qualification within a month of taking the role.

**251/05/21 Community & Environment**

- a. Mayors Walk - It was AGREED the Clerk will book the Village Hall for 2<sup>nd</sup> October 2021. Cllr Moorhouse will provide the refreshments.
- b. Recreation Ground - Nothing to report
- c. Luddesdown against Fly-tipping – Cllr Clark reported on the successful training session held previously. A further meeting will be held at the Village Hall to discuss siting of cameras, the responsibilities of volunteers and ensure people are confident in how to operate the cameras. This is proposed to be held on Wednesday 28 July 2021 in the Village Hall, Cllr Newnes to confirm the date with the Clerk whom will book the Hall. An invitation to the meeting will be extended to Tim Harris’s deputy; Andy at the Borough Council.
- d. Rights of Way – The Rights of Way group is relatively active and the only minor issue is with nettles.

**252/05/21 Highways & Transport**

- a. Parish Signage – Cllr Mileson gave an update on the progress of the research into installing ‘village gateway’ signs to the parish. He has been given a contact at KCC whom he will follow up with. The Clerk to contact Shorne Parish Council to gain information about the signs they installed.

An audit of the highways signage report that was previously compiled by Cllr Mileson and Cllr Newness will be presented at the next meeting.

- b. Lower Thames Crossing - A consultation event is being held on the 22 July 2021 at Cascades Leisure Centre.
- c. GBC Transport Panel – Nothing to report

**253/05/21 KALC/Representation on External Bodies**

Nothing to report.

**254/05/21 Condolences**

The Council expressed it’s condolences following the death of former Parish Clerk; Anne Griffiths on 3<sup>rd</sup> July, she had served as Clerk for twenty-seven years. Cllr Moorhouse as Chairman had sent a card on behalf of the Council to her family.

**255/05/21 Correspondence, Circulars and Reports**

The correspondence, circulars and reports set out in A/05/21 were NOTED.

The meeting closed at 21:54pm

Signed: .....

Date: .....

Chairman