

LUDESDOWN PARISH COUNCIL**MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON MONDAY 22 MAY 2017 AT THE VILLAGE HALL, LUDESDOWN AT 7.30 pm**

PRESENT: Cllr Chris Mileson Chairman
 Cllr Noel Clark
 Cllr Mrs Anne Moorhouse
 Cllr Mrs Sally Stanier
 Mrs Roxana Brammer Clerk

In attendance 1 member of the public

Item *Action point*
Minute number 2017/18/

1 ELECTION OF CHAIRMAN

1 It was proposed by Cllr Mrs Stanier, seconded by Cllr Mrs Moorhouse and agreed Cllr Mileson be Chairman for the year.

2 CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

2 Cllr Mileson signed his declaration of acceptance of office before the Proper Officer of the Council

3 ELECTION OF VICE-CHAIRMAN

3 It was proposed by Cllr Mileson, seconded by Cllr Clark and agreed Cllr Mrs Moorhouse be Vice-chairman for the year.

4 VICE-CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

4 Cllr Mrs Moorhouse signed her declaration of acceptance of office before the Proper Officer of the Council.

5 APOLOGIES

5 All parish councillors present. Apologies for absence were received from Cllr Bryan Sweetlsnd, Kent County Council.

6 DECLARATIONS OF INTEREST

6 None.

7 CASUAL VACANCY

7 Kate Rogers had resigned due to work commitments. This would be reported to the Elections Officer.

8 APPOINTMENT OF REPRESENTATIVES

8 a Environmental

Cllr Mileson
Cllr Mrs Stanier

9 b Public Rights of Way

Cllr Clark.

10 c Recreation Ground

Cllr Mrs Stanier

11 d GBC Transport Panel

Cllr Mileson: alternate Cllr Clark.

12 e KALC Gravesham Area Committee

Cllr Mrs Moorhouse
Vacancy

13 f NHS

Vacancy

14 g Kent Wildlife Trust Cutteridge Road Nature Reserve Warden

Cllr Mrs Stanier

9 MINUTES OF THE MEETING HELD ON 27 MARCH 2017

15 It was proposed by Cllr Mrs Stanier, seconded by Cllr Mrs Moorhouse and agreed that the minutes of the meeting held on 27th March 2017 be signed as a true record.

10 MATTERS ARISING

16 a C/03/17/9d minute 2016/17/177: Spring Clean

Cllr Mrs Stanier reported that the spring clean had been successful and that the skip had been filled

11 PLANNING

a Applications

17 i **20170282:** Poundgate Barn, White Horse Road, Harvel: Erection of a timber built double garage to form storage for vehicles and photovoltaic slates on the roof.

No objection.

- 18 ii **20170364:** Luddesdown House, Henley Street, Luddesdown: Erection of new detached single storey garage with associated landscaping including provision of new boundary wall and gates.

After discussion, it was agreed to object as follows:

Luddesdown Parish Council objects to this application. Members consider the height of the pitched roof of the proposed garage too great, leading to a loss of amenity to the next door neighbour. It would also dominate the view from the road and would be contrary to the street scene.

- 19 b **Decisions**

None.

- 20 c **Appeals and Other Matters**

None.

12 **FINANCE**

- 21 a **Bank Balances**

The bank balances as listed on Appendix B were noted.

- 22 b **Cheques Signed Since the Last Meeting**

The cheques signed since the last meeting as listed on appendix B were ratified.

- 23 d **Insurance**

A quotation had been received from Zurich Municipal of £167.44. It was proposed by Cllr Mileson, seconded by Cllr Mrs Stanier and agreed to accept this quotation (cheque 100028).

- 24 e **Subscriptions**

It was proposed by Cllr Mileson, seconded by Cllr Mrs Stanier and agreed to renew the following subscriptions:

- i Kent Association of Local Councils £105.90 + VAT (cheque 100021 for £145.78)
- ii Action with Communities in Rural Kent - £50 (cheque 100022)

- 25 f **Accounts for Payment**

It was proposed by Cllr Mrs Stanier, seconded by Cllr Mileson and agreed the accounts for payment (cheques 100019 – 100020, 100023, 100029) as listed in Appendix B be approved.

- 26 g **Accounts 2016/17**

It was proposed by Cllr Mrs Moorhouse seconded by Cllr Clark and agreed the

accounts for the year to 31 March 2017 be adopted and signed by the Chairman and Responsible Financial Officer.

27 **h Internal Auditor's Report**

The internal auditor's report was received. It was noted there were no points of concern.

28 **i Audit Annual Return Governance Statement**

The governance questions were read and agreed by members. It was then proposed by Cllr Mileson, seconded by Cllr Clark and agreed the statement for the year to 31 March 2017 be signed by the Chairman and Clerk.

29 **j Audit Annual Return Statement of Accounts**

It was proposed by Cllr Mileson, seconded by Cllr Clark and agreed the annual statement of accounts for the year to 31 March 2017 be signed by the Chairman and Responsible Financial Officer.

30 **k Chairman's Allowance**

It was proposed by Cllr Mrs Stanier, seconded by Cllr Mrs Moorhouse and agreed the Chairman's allowance for the year be £150.

13 GRANT APPLICATIONS

31 **a Luddesdown Rights of Way Group**

It was proposed by Cllr Mrs Stanier, seconded by Cllr Mileson and agreed a grant of £75 be made to the Luddesdown Rights of Way Group. The grant made under S 19 of the Miscellaneous Provisions Act 1976 (cheque 100024).

32 **b Luddesdown PCC**

It was proposed by Cllr Mileson, seconded by Cllr Mrs Stanier and agreed a grant of £70 be made to the Parochial Church Council. The grant made under S 137 of the LGA 1972 (cheque 100025).

33 **c Luddesdown PCC**

It was proposed by Cllr Mileson, seconded by Cllr Mrs Stanier and agreed a grant of £1,300 be made to the Parochial Church Council for cutting the churchyard. The grant made under S 215 of the LGA 1972 (cheque 100026).

34 **d Luddesdown Village Hall**

It was proposed by Cllr Mrs Stanier, seconded by Cllr Mrs Rogers and agreed a grant of £350 be made to Luddesdown Village Hall. The grant made under S 19 of the Miscellaneous Provisions Act 1976 (cheque 100027).

35 e **North West Kent Volunteer Centre**

No grant made.

14 **RECREATION GROUND**

36 Cllr Mrs Stanier said there was a small amount of litter. There was no more evidence of vehicles on the ground. The football season had finished.

15 **HIGHWAYS & TRANSPORT**

37 a **Public Rights of Way**

Cllr Mrs Stanier had nothing to report.

38 b **GBC Transport Panel**

No meeting.

39 c **Lower Thames Crossing.**

The announcement had been made that Option C West had been chosen. Cllr Clark had attended a subsequent meeting. The Group was reviewing legal options at the time of the announcement and the opinion was that there was no clear legal case. The Deputy Leader of the Borough Council was in discussions with Highways England concerning mitigation. Both the MP and Cllr Sweetland felt that the opposition should be continued. No follow-up meeting had been planned; one of the issues was the question of funding.

16 **GBC MEETING OF PARISH CHAIRMEN**

40 Cllr Mrs Moorhouse had attended the last meeting and had reported on the telephone box in Henley Street. Kevin Burbidge was in touch with British Telecommunications about it. The Planning Department would cease sending out hard copies of planning applications. Richard Hart would be giving a presentation to parish councils on 7th June in the Meadow Rooms, Cobham on 7th June. Cllr Mileson asked for the planning system to be put on the agenda for the next meeting..

17 **KALC GRAVESHAM AREA COMMITTEE**

42 Cllr Mrs Moorhouse said that there was a meeting that evening.

18 **MEETINGS REPORTS**

43 a **KALC Councillors Conference**

The Councillors' Conference would be held on 8th July.

19 **CONSULTATION**

44 No documents received.

20 CORRESPONDENCE

45 a Gravesham Borough Council Invitation

There was an invitation to a Welfare Training Day on 30th October. Cllr Clark said he would attend.

46 b NW Kent Volunteer Centre AGM

Noted.

21 REPORTS AND CIRCULARS

47 The reports and circulars as listed on the agenda were received.

22 ANY OTHER BUSINESS

48 a Notice Boards

The Clerk was asked to place the item on the agenda for the next meeting.

The Chairman thanked councillors for attending and closed the meeting at 9.20pm

Signed Chairman

On theday of..... 2017