

LUDESDOWN PARISH COUNCIL**MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON MONDAY 18 MAY 2015 AT THE VILLAGE HALL, LUDESDOWN AT 7.30 pm**

PRESENT: Cllr Chris Mileson Chairman
 Cllr Mrs Anne Moorhouse
 Cllr Mrs Kate Rogers
 Cllr Mrs Sally Stanier

Mrs Roxana Brammer Clerk

In attendance Cllr Samir Jassal Gravesham Borough Council From item 18

Before the commencement of the meeting, Cllrs Mileson, Mrs Moorhouse and Mrs Stanier signed their declarations of acceptance of office before the Proper Officer of the Council.

Item *Action point*
Minute number 2015/16/

1 ELECTION OF CHAIRMAN

1 It was proposed by Cllr Mrs Stanier, seconded by Cllr Mrs Moorhouse and agreed Cllr Mileson be Chairman for the year.

2 CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

2 Cllr Mileson signed his declaration of acceptance of office before the Proper Officer of the Council

3 ELECTION OF VICE-CHAIRMAN

3 It was proposed by Cllr Mileson, seconded by Cllr Mrs Stanier and agreed Cllr Mrs Moorhouse be Vice-chairman for the year.

4 VICE-CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

4 Cllr Mrs Moorhouse signed her declaration of acceptance of office before the Proper Officer of the Council.

5 CO-OPTION OF COUNCILLOR

5 It was proposed by Cllr Mrs Stanier, seconded by Cllr Mileson and agreed Mrs Kate Rogers be co-opted to fill one of the vacancies on the Council following the elections. Cllr Mrs Rogers signed her declaration of acceptance of office before the Proper Officer of the Council. A vacancy remained.

6 APOLOGIES

6 All parish councillors present.

7 DECLARATIONS OF INTEREST

7 Cllr Mileson declared a potential conflict of interest in item 11a(i) as a neighbour.

8 APPOINTMENT OF REPRESENTATIVES

8 a Environmental

Cllr Mileson
Cllr Mrs Stanier

9 b Public Rights of Way

Cllr Mrs Stanier

10 c Recreation Ground

Cllr Mrs Stanier

11 d GBC Transport Panel

Cllr Mileson

12 e KALC Gravesham Area Committee

Cllr Mrs Moorhouse
Vacancy

13 f NHS

Cllr Mrs Rogers

14 g Kent Wildlife Trust Cutteridge Road Nature Reserve Warden

Cllr Mrs Stanier

9 MINUTES OF THE MEETING HELD ON 19 JANUARY 2015

15 It was proposed by Cllr Mrs Stanier, seconded by Cllr Mrs Moorhouse and agreed that the minutes of the meeting held on 19th January 2014 be signed as a true record.

10 MATTERS ARISING

16 No matters were raised.

11 PLANNING

a Applications

17 **i 20150329:** Valley View, Wrangling Lane, Great Buckland: Constructioin of a dormer window to the side (north-eastern) roof slope to ensuite bathroom

No objection

18 **b Decisions**

The decision as listed on Appendix A was noted

19 **c Appeals and Other Matters**

None

12 **FINANCE**

20 **a Bank Balances**

The bank balances as listed on Appendix B were noted.

21 **b Cheques Signed Since the Last Meeting**

The cheques signed since the last meeting as listed on appendix B were ratified.

22 **c Insurance**

The renewal quotation received from Aon was the same as the previous year. Zurich Municipal had said they would be unable to match the premium and it was agreed to renew with Aon (cheque 532).

d Subscriptions

It was proposed by Cllr Mrs Moorhouse, seconded by Cllr Mileson and agreed to renew the following subscriptions:

23 **i** Kent Association of Local Councils - £100.90 + VAT (cheque 530)

24 **ii** Action with Communities in Rural Kent - £35 (cheque 531)

25 **e Accounts for Payment**

It was proposed by Cllr Mrs Stanier, seconded by Cllr Mrs Rogers and agreed the accounts for payment (cheques 527 – 529) as listed in Appendix B be approved.

26 **f Accounts 2014/15**

It was proposed by Cllr Mileson, seconded by Cllr Mrs Stanier and agreed the accounts for the year to 31 March 2015 be adopted and signed by the Chairman and Responsible Financial Officer.

27 **g Internal Auditor's Report**

The internal auditor's report was received. It was noted there were no points of concern.

28 **h Audit Annual Return Statement of Accounts**

It was proposed by Cllr Mrs Stanier, seconded by Cllr Mrs Moorhouse and agreed the annual statement of accounts for the year to 31 March 2015 be signed by the Chairman and Responsible Financial Officer.

29 i **Audit Annual Return Governance Statement**

The governance questions were read and agreed by members. It was then proposed by Cllr Mrs Stanier, seconded by Cllr Mileson and agreed the statement for the year to 31 March 2015 be signed by the Chairman and Clerk.

30 j **Chairman's Allowance**

It was proposed by Cllr Mrs Stanier, seconded by Cllr Mileson and agreed the Chairman's allowance for the year be £150. The budget for the year to be amended accordingly.

13 **GRANT APPLICATIONS**

31 a **Luddesdown Rights of Way Group**

It was proposed by Cllr Mrs Stanier, seconded by Cllr Mileson and agreed a grant of £50 be made to the Luddesdown Rights of Way Group. The grant made under S 19 of the Miscellaneous Provisions Act 1976 (cheque 533).

32 b **Luddesdown PCC**

It was proposed by Cllr Mrs Moorhouse, seconded by Cllr Mileson and agreed a grant of £60 be made to the Parochial Church Council. The grant made under S 137 of the LGA 1972 (cheque 534).

33 c **Luddesdown PCC**

It was proposed by Cllr Mileson, seconded by Cllr Mrs Stanier and agreed a grant of £1200 be made to the Parochial Church Council for cutting the churchyard. The grant made under S 215 of the LGA 1972 (cheque 535).

34 d **Luddesdown Village Hall**

It was proposed by Cllr Mrs Stanier, seconded by Cllr Mrs Rogers and agreed a grant of £300 be made to Luddesdown Village Hall. The grant made under S 19 of the Miscellaneous Provisions Act 1976 (cheque 536).

35 e **Luddesdown Rights of Way Group**

Cllr Mrs Stanier referred to the commemoration plaque put up by the Group and the decision made to contribute up to £200 towards the cost. Minute 2014/15/140 referred. She reported that it had in fact cost more than originally predicted and proposed that a grant of £200 be made. This was seconded by Cllr Mileson and agreed. The grant made under S 4 of the Local Government (Records) Act 1962 (cheque 537)

14 **RECREATION GROUND**

36 Cllr Mrs Stanier had nothing to report.

15 HIGHWAYS & TRANSPORT**37 a Public Rights of Way**

Cllr Mrs Stanier reported that Peter Adams had started to clear round the stiles.

38 b GBC Transport Panel

Nothing to report.

16 GBC MEETING OF PARISH CHAIRMEN

39 Cllr Mileson reported that one item discussed had been flytipping. The Borough Council were now asking that they were informed if any reported flytipping was on the road or not. All flytipping was now to be reported to the Borough Council, rather than flytipping in the road to be reported separately to Kent County Council.

17 KALC GRAVESHAM AREA COMMITTEE

40 No meeting had been held.

18 MEETINGS REPORTS**41 a Gravesham Rights of Way Committee**

Cllr Mrs Stanier reported that the Darnley circular trail should be finished shortly. KCC had a slightly larger budget for 2015/16. It now cost £1.50 to park in Jeskyn's Country Park.

42 b Green Belt Review

Cllr Mileson's draft letter about the Green Belt review was agreed.

As Cllr Jassal had arrived, the Chairman suspended the meeting for the Borough Councillor's report.

BOROUGH COUNCILLOR'S REPORT

Cllr Jassal introduced himself and apologised for being late. He said that many changes were taking place. He was the new cabinet member for business and regeneration. The Dartford & Gravesham Business Awards were coming up. He mentioned his member's grant and said he had about £400 to spend in the parish. He was asked about the Green Belt review and said that the Conservative administration would protect the Green Belt. Cllr Mileson mentioned flytipping and Cllr Jassal asked to be copied in to everything.

The Chairman thanked Cllr Jassal and reconvened the meeting.

19 POLICE MATTERS

43 Nothing to report.

20 CONSULTATION**44 a London Paramount**

Cllr Mileson would study the consultation document.

21 CORRESPONDENCE

45 .
None.

22 REPORTS AND CIRCULARS

46 The reports and circulars as listed on the agenda were received.

23 ANY OTHER BUSINESS

47 No matters were raised.

The Chairman thanked councillors for attending and closed the meeting at 9.10pm

Signed *Christopher Miles* Chairman

On the 27th day of July 2015