

Luddesdown Parish Council

19 Manor Forstal, New Ash Green, Kent, DA3 8JG **Clerk:** Mr S Fishenden
Email: clerk@luddesdown-pc.gov.uk **Website:** www.luddesdown-pc.gov.uk



Dear Councillor,

You are hereby summoned to attend a meeting of **Luddesdown Parish Council**, on **Monday 17 January 2022**, commencing at **7:30pm** and to be held at **Luddesdown Village Hall, Luddesdown Road, DA13 0XE**. Papers have been circulated for items shown by (*)

Yours sincerely,

Shaun Fishenden

Clerk and Responsible Financial Officer

Date of Issue: Tuesday 11 January 2022

AGENDA

1. **Apologies for Absence** – To receive and accept apologies
2. **Declarations of Interest** – To receive declarations of pecuniary and non-pecuniary interests
3. **To approve minutes of the previous meeting** – 15.11.21 (*)
4. **Matters Arising** – To consider any matters arising from the above minutes
5. **Adjournment of Meeting**
 - 5.1 To receive any reports from the County Councillor, Borough Councillors and PCSO
 - 5.2 Public Session - Questions from the public (matters raised may be placed on the next meeting agenda)
6. **Financial Matters**
 - 6.1 To note Luddesdown Parish Council's receipts and payments up to 10.01.22 (*)
 - 6.2 To receive the schedule of payments in accordance with Financial Regulation 5.2 (*)
 - 6.3 To receive the bank statements as at 10.01.22 (*)
 - 6.4 To receive an update from the Clerk on the change of bank account to Unity Trust Bank
7. **Council Governance**
 - 7.1 To appoint an Internal Auditor for the 2021-2022 internal audit
 - 7.2 To approve the schedule of meetings for 2022-2023 (*)
 - 7.3 To agree arrangements for the Annual Parish Meeting in March 2022
 - 7.4 To authorise the Clerk to sell unused stationary belonging to the Council
 - 7.5 To note the Clerk will commence the first training session for his CiLCA qualification on 25.01.22

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8. Planning

- 8.1 To note no planning applications have been received for consideration
- 8.2 To receive the planning decision lists from 15.11.21 to 10.01.22 (*)

9. Highways and Environment

- 9.1 To receive an update on Luddesdown Recreation Ground – Cllr Newnes
- 9.2 To receive an update on Highway's signage – Cllr Mileson
- 9.3 To receive an update on Rights of Way – Cllr Clark
- 9.4 To give consideration to delegating to the Clerk, the completion of the application form to list the Golden Lion pub as an Asset of Community Value

10. Community Safety

- 10.1 To note the recent theft of two cameras that were part of the fly-tipping camera project and agree any actions necessary to continue with the scheme
- 10.2 To agree a response to the Police & Crime Commissioner consultation on his proposed 2022-23 budget

11. Correspondence, Circulars and Reports – To note the following correspondence is available from the Clerk:

- 11.1 Gravesham Borough Council – Weekly Planning Lists
- 11.2 Gravesham Borough Council – Press Releases
- 11.3 The Clerk Magazine – Winter 2021 issue

12. Chairman's Announcements

DISTRIBUTION:

Council Members: Cllrs. N Clark, C Mileson, A Moorhouse (Chairman), M Newnes (Vice-Chairman) and J Rossouw

County Councillor: Cllr B Sweetland

Borough Councillors: Cllrs. B Lane and T Rice

PCSO: E Middleton

AGENDA ONLY:

Member of Parliament: A Holloway

Community Warden: P Hassell