

Luddesdown Parish Council

Email: clerk@luddesdown-pc.gov.uk Website: www.luddesdown-pc.gov.uk



Minutes of an Extraordinary Meeting of Luddesdown Parish Council held on Monday 27th June 2024 at 7:30pm in Luddesdown Village Hall

Members Present: Cllr P Crow
Cllr L Martin
Cllr M Newnes
Cllr J Rossouw

In Attendance: C Amis – Clerk & Responsible Financial Officer, plus 1 parishioner

Item 1: Apologies for Absence: Cllr C Price

Item 2: Declarations of Members' Interests:

2.1 The Clerk reminded all of the Parish Councillors present that GBC Electoral Services Department had asked that that the Declarations of Pecuniary Interests forms needed to be checked if they were up to date. The Clerk had forwarded an email to all of the Parish Councillors.

2.2 There were no declarations of interests.

Item 3: Internal Audit Report for 2023-2024:

3.1 The Internal Auditor Report was noted.

Item 4: 2023-24 End of Year Financial Matters

4.1 To review the effectiveness of the system of Internal Control – The Statement of Internal Control was noted by all of the Councillors who were present.

4.2 Annual Governance Statement - The Annual Governance Statement for 2023/24, Section 1 of the Annual Governance Accountability Return for the year ending 31 March 2024 was approved and signed by the Vice Chairman and the Clerk.

4.3 Accounting Statements, Bank Reconciliation and Variances - The Accounting Statements for 2023/24, Section 2 of the Annual Governance Accountability Return for the year ending 31 March 2024 were signed by the Vice Chairman.

4.4 Certificate of Exemption - The Certificate of Exemption for 2023/24, Section 2 of the Annual Governance Accountability Return for the year ending 31 March 2024 were signed by the Vice Chairman and the Clerk.

4.5 Exercise of Public Rights - The proposed dates for the Exercise of Public Rights were noted from Monday 1st July 2024 to Monday 9th August 2024.

The meeting finished at 8.30pm