

# Luddesdown Parish Council

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C05/14/1-22

## TO THE MEMBERS OF THE COUNCIL

**NOTICE is hereby given that the Annual Parish Council Meeting will be held in Luddesdown Village Hall on Monday 19 May 2014 at 7.30 pm, which meeting Members are hereby summoned to attend.**

### AGENDA

- 1 Election of Chairman
- 2 To receive the Chairman's Declaration of Acceptance of Office or, if the Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council
- 3 Election of Vice-Chairman
- 4 To receive the Vice-Chairman's Declaration of Acceptance of Office or, if the Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council
- 5 Apologies for absence
- 6 Declarations of Interest
- 7 To appoint representatives (current representatives in brackets):
  - a Environmental (PG, SS)
  - b Public Rights of Way (SS)
  - c Recreation Ground (SS)
  - d GBC Transport Panel (CM)
  - e KALC Gravesham Area Committee (2) (NR, PG)
  - f NHS (MJ)
- 8 Minutes of the Meeting held on 20 January 2014- attached
- 9 Matters arising from the Minutes not otherwise on the Agenda

Suspension of meeting for County and Borough Councillors' Reports and for Public Session

- 10 Planning - Appendix A
  - a Applications
  - b Decisions
  - c Appeals and Other Matters
- 11 Finance – Appendix B
  - a Bank balances
  - b Cheques signed since last meeting
  - c Insurance renewal – Aon £165.91, Zurich £265.94 – schedules attached for comparison
  - d Subscriptions
    - i. KALC £99.74
    - ii. Action with Communities in Rural Kent £35
  - e Accounts for payment
  - f To approve the accounts 2013/14
  - g Internal auditor's report

- h To approve and sign the Audit Annual Return Statement of Accounts 2013/14
  - i To approve and sign the Audit Annual Return Governance Statement 2013/14
  - j Chairman's allowance (budget £60)
- 12 Grant Applications
- a Luddesdown Rights of Way Group
  - b Luddesdown PCC
  - c Luddesdown PCC for grass cutting
  - d Luddesdown Village Hall
- 13 Recreation Ground SS
- 14 Highways & Transport
- a Public Rights of Way SS
  - b GBC Transport Panel CM
- 15 GBC Meeting of Parish Chairmen CM
- 16 KALC/Gravesham Area Committee NR, PG
- 17 Reports on Meetings attended by Councillors not otherwise on the Agenda
- 18 Police Matters
- 19 Consultation
- 20 Correspondence
- 21 Reports and Circulars
- a Oast to Coast
  - b Kent Voice
  - c Countryside Voice
  - d Fieldwork
- 22 Any other urgent business at the Chairman's discretion
- No motions may be proposed nor decisions taken under this item

Roxana Brammer  
Parish Clerk

13 May 2014