

Luddesdown Parish Council

Email: clerk@luddesdown-pc.gov.uk Website: www.luddesdown-pc.gov.uk



Minutes of the meeting held on Monday 21 March 2022 at Luddesdown Village Hall, DA13 0UH, commencing at 8:30pm

Present: Cllr N Clark
Cllr C Mileson
Cllr M Newnes – Vice-Chairman

In Attendance: Mr S Fishenden – Clerk and Responsible Financial Officer

Item 1 Apologies for Absence

305/09/22 Apologies were received and accepted from Cllr Moorhouse (bereavement), Cllr Rossouw (prior commitment) and PCSO K Lowe

Item 2 Declarations of Interest

306/09/22 No declarations of interest were received

Item 3 To approve minutes of the previous meeting – 17.01.22

307/09/22 These were approved.
PROPOSED: Cllr Newnes. SECONDED: Cllr Clark. All in favour.

Item 4 Matters Arising – To consider any matters arising from the above minutes

308/09/22 Internal Audit – The Clerk confirmed the Internal Auditor; Lionel Robbins would be conducting his audit on 27 April 2022

Unused Stationary – The Clerk confirmed the coloured paper had been donated to Cobham Primary School whom were very grateful.

Insurance Claim for CCTV Camera – The Clerk was continuing to chase Zurich for an update on the claim.

Item 5 Adjournment of Meeting

5.1 To receive any reports from the County Councillor, Borough Councillors and PCSO

309/09/22 These reports had already been received as part of the Annual Parish Meeting.

5.2 Public Session - Questions from the public (matters raised may be placed on the next meeting agenda)

310/09/22 *Batts Rd*

A resident made the suggestion of pro-actively fencing along Batts Road to discourage fly-tipping. It was agreed that it was incumbent on landowners to

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install deterrents to fly-tipping. The resident would follow-up with Tim Harris at GBC about landowner responsibilities.

Item 6 Financial Matters

6.1 To note Luddesdown Parish Council's receipts and payments up to 16.03.22 (*)

311/09/22 This was noted.

6.2 To receive the schedule of payments in accordance with Financial Regulation 5.2 (*)

312/09/22 The payments according to the schedule were approved.
PROPOSED: Cllr Newnes. SECONDED: Cllr Mileson. All in favour.

6.3 To receive the bank statements as at 16.03.22 (*)

313/09/22 These were received.
PROPOSED: Cllr Newnes. SECONDED: Cllr Mileson. All in favour.

Item 7: Planning

7.1 To note no planning applications have been received for Consideration

314/09/22 Since the production of the agenda, an application for Luxon Farm had been received.

After discussion, it was agreed to submit a neutral comment, asking how the revised application dealt with the concerns raised in the previous application.

7.2 To note the Kentish Wine Vault planning application was refused by Medway Council

315/09/22 This was noted.

Item 8: Highways and Environment

8.1 To receive an update on Luddesdown Recreation Ground – Cllr Newnes

316/09/22 We are awaiting a reply from Nicole Arthur following her site visit to the play area. It was agreed the Recreation Ground would be the focus of the next litter pick.

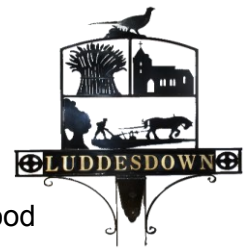
8.2 To receive an update on Highway's signage – Cllr Mileson

317/09/22 Cllr Mileson reported that he was continuing to follow-up on potential Village Gateway signs with KCC, he was now liaising with Ian Grigor.

It was agreed we need to seek residents' views on the Gateway signs, including potential costs. We could then look at adding it to the Highways Improvement Plan at a later date.

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The installation of a 'Unsuitable for HGV' sign at the top of Leywood Road was discussed.

8.3 To receive an update on Rights of Way – Cllr Clark

318/09/22 There was no further update at this time.

Item 9: **Platinum Jubilee: To consider any commemorative celebrations the Parish Council wishes to arrange**

319/09/22 Luddesdown Church would invite members of the Parish Council to the Jubilee tree planting.

The Parish Council agreed there was nothing else we could arrange.

Item 10: **Correspondence, Circulars and Reports – To note the following correspondence is available from the Clerk:**

- 11.1 **Gravesham Borough Council – Weekly Planning Lists**
- 11.2 **Gravesham Borough Council – Press Releases**
- 11.3 **The Clerk Magazine – Winter 2021 issue**

320/09/22 This was noted.

Item 11 **Chairman's Announcements**

321/09/22 There were no Chairmans Announcements.

CLOSED SESSION

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that due to the confidential nature of the next item, the public and press will be asked to leave the meeting.

Item 12: **Personnel: To ratify the pay increases for the Clerk, effective from Jan 2022 and April 2022 as previously agreed at budget-setting**

322/09/22 It was agreed the Clerk would be paid at SCP11 from January 2022 and SCP16 from April 2022.

PROPOSED: Cllr Newnes. SECONDED: Cllr Mileson. All in favour.

The meeting closed at 22:07pm

Signed:

Date: