

Luddesdown Parish Council

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Minutes of a meeting of Luddesdown Parish Council held on Monday 15th January 2024 at 7:30pm in Luddesdown Village Hall

Members Present:

Clr P Crow
Clr L Martin
Clr M Newnes
Clr C Price
Clr J Rossouw

In Attendance:

S Fishenden – Clerk & Responsible Financial Officer
One member of the public

Item 1: **Apologies for Absence: To receive and accept apologies**

F.C. 94 There were no apologies for absence.

Item 2: **Declarations of Members' Interests: To receive declarations of pecuniary and non-pecuniary interests for this meeting**

F.C. 95 There were no declarations of interest.

Item 3: **To approve minutes of the previous Full Council meetings: 04.09.23 and 20.11.23**

F.C. 96 It was agreed to approve the minutes of the meetings held on 04.09.23 and 20.11.23.

PROPOSED: Clr Price. SECONDED: Clr Newnes. All in favour.

Item 4: **Public Session & External Reports**

4.1 Public Session

F.C. 97 The member of the public present raised they had received a letter from DEFRA reporting on changes to planning policy regarding alternative uses of redundant agricultural buildings. This was noted by the Parish Council.

4.2 Borough Councillors and County Councillor

F.C. 98 There was no Borough Clr or County Clr present.

4.3 Police and Community Warden

F.C. 99 There was no Police or Community Warden present.

Item 5: **Clerk's Report: To receive a report of items for information from the Clerk**

F.C. 100 The Clerk had no items to report at this meeting.

Item 6: **Council Finance**

6.1 Schedule of Payments: To approve the schedule of payments up to 08.01.24, in accordance with Financial Regulation 5.2

F.C. 101 There were no non-contractual payments to authorise.

6.2 Receipts & Payments Report: To note the receipts and payments report up to 08.01.24

F.C. 102 The R&P report would be circulated after the meeting.

6.3 Bank Statement: To receive the bank statement as of 08.01.24

F.C. 103 The Unity bank statement as of 08.01.24 was noted.

Item 7 Meeting Schedule: To agree the calendar of meetings for the 2024-2025 municipal year

F.C. 104 The meeting schedule for 2024-2025 was agreed.

Item 8: Items for Information: To receive reports from all councillors for noting only

F.C. 105 The following items were noted:

- The Clerk would chase-up the fencing for the Henley Street drainage pond with KCC
- It was noted Gerry Minister had sadly passed away.
- The team from Luddesdown vineyard would be invited to the Annual Parish Meeting.

CLOSED SESSION

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that due to the confidential nature of the next item, the public and press are asked to leave the meeting.

Item 9: Parish Clerk

9.1 Clerk's Resignation: To note the resignation of the current postholder

F.C. 106 This was noted.

9.2 Recruitment: To agree the recruitment process for a new Clerk

F.C. 107 It was agreed to recruit for a new Clerk and RFO for five hours per week at SCP24 on the pay scale. The Chairman of Council would approach a neighbouring Clerk to identify whether they have any interest. The appointment would be ratified in March 2024.

The meeting closed at 8:58pm